

## **Instructions for Garnishment**

### **Required Documents for Garnishment**

1. Writ of Garnishment
2. Writ of Execution
3. Notice of Execution after Judgment
4. Mesquite Constable Worksheet

**\*Fees are due at the time of filing.**

### **Required Fees for Garnishment**

1. \$25.00 (Cash or Check) Made payable to Mesquite Justice Court
2. \$21.00 (Cash or Check) Made payable to Mesquite Constable. Call before paying, as we need to add a \$2.00 per mile roundtrip mileage fee to this amount.
3. \$5.00 (Check or M.O. Only) Made payable to the Employer

**\*Credit Cards are not accepted.**

All documents, once completed may be filed with the Mesquite Justice Court located at 500 Hillside Drive, Mesquite, NV 89027. Please note that the Constable and Justice Court are located in the same building. Once documents are processed through the Justice Court they are passed on to the Constable's Office. Service of Garnishment must be performed and processed by the Mesquite Constable's Office. Please note that documents submitted for filing, **MUST** be typed or printed. Documents that are not completed using this format will be returned. If print is unreadable, documents will be returned for correction.

All filings will be reviewed for accuracy and completeness. The Writ of Execution will be issued and returned by mail with a receipt for the filing fee in 10 working days. This process can be hastened by enclosing a SASE for return. Executions with errors will not be issued, but returned for correction.

If you have any questions please contact either of the following:

#### **Mesquite Justice Court**

Ryan W. Toone (Justice of the Peace)-  
Becky Holys & Janet Shugart (Court Clerks)  
500 Hillside Drive

Mesquite, NV 89027  
(702) 346-5298  
(702) 346-7319 Fax

**Mesquite Constable's Office**

Constable Duane L. Thurston  
Rita Korsen (Constable's Secretary)  
500 Hillside Drive  
Mesquite, NV 89027  
(702) 346-8758  
(702) 346-7319 Fax